

Health and safety policy

This is the statement of Covid 19 risk assessment for:

Overall and final responsibility for health and safety is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

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| The Burton Road Clinic Ltd |
| Nicholas Vine |
| Nicholas Vine |

| Hazard | Responsibility of | Action / Arrangements |
|---------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Patients or staff bring covid 19 virus on to premises | All staff | Triage patients for symptoms during reminder phone calls. Notice on door asking symptomatic patients not to enter. Everyone entering building asked to use hand sanitiser in waiting room. |
| Cross infection between patients or staff in waiting room | All staff | Social distancing is maintained in the waiting room through spacing out of a limited number of seats. Screens are placed between seats and on the reception desk. Therapist appointment times coordinated to have the least patient cross over in the waiting room. If necessary ask patients to wait in their cars to be called in when their therapist is ready. If necessary use spare treatment rooms as supplementary waiting rooms. Hard surfaces such as the reception desk, door handles, and chairs are regularly cleaned with disinfectant wipes. Payments are contactless where ever possible, taking advantage of the recently increases contactless limits. |
| Cross infection in spaces other than the waiting room or treatment rooms. | All staff | Internal door handles, bannister rails, bathroom fittings and any hard surface likely to be touched by patients or staff regularly cleaned with disinfectant wipes. |
| Cross infection in treatment rooms. | Therapists | Therapists will wear appropriate personal protective equipment as advised by their governing body, this may entail gloves, masks, plastic aprons and visors. Social distancing will be maintained where ever possible, for example placing chairs 2 metres apart. Treatment tables and pillows are fitted with plastic wipeable covers. After each patient leaves the room all hard surfaces within the vicinity of the patient are wiped with alcohol based (Mikrozyd) disinfectant wipes. If the appointment has used the treatment table, this too and the pillow to are wiped. The door handles and door push plates are also wiped. Windows should be opened to ensure air flow in the treatment room. |
| General good practice | All staff | Regular hand washing throughout day, as per 20 second instructions placed in the bathroom. High standard of cleaning and general cleanliness as normal. |

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| Signed: | | Date: | |
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Risk assessment